WILDFLOWER & WORDS

My Everyday Planner

An undated planner for work, home, and the space in between.

A little structure.
Room to grow.

Use what helps today.
Leave space for tomorrow.

This planner belongs to

MONTHLY / WEEKLY / DAILY / TASKS / NOTES

Make it your own

A simple starting point. No perfect routine required.

1. Choose your view

Use the monthly page for an overview, the weekly page for a manageable plan, or the daily page for today. You can use one view or all three.

2. Fill only what you need

Type into the white boxes in a PDF reader that supports forms, or print the pages and write by hand. Checkboxes are optional.

3. Keep a fresh copy

Save an untouched master. For each new period, make a copy with a new name before filling it in. Blank pages can also be printed repeatedly.

4. Carry things forward gently

Move unfinished tasks when they still matter. There is no need to backfill missed days. Begin again with the next page.

Your core pages: Monthly overview (3), weekly plan (4), daily plan (5), task list (6), and notes (7).

Matching add-on packs can later bring in budgeting, home routines, wellbeing, focus, work, and creativity. This first edition contains the core pages only.

Monthly overview

See the shape of your month. Add dates only when you need them.

Month / year

This month matters

MON	TUE	WED	THU	FRI	SAT	SUN

Dates to remember

Notes / next month

Weekly plan

A little planning, with space for life to happen.

Week of

My main focus

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Carry forward

Today, simply

Choose a few things that matter. The rest can find its place.

Date

Today feels like

Three priorities

1

2

3

Appointments / plans

Tasks

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

Notes / reminders

Carry forward

One place for your tasks

Capture it here. Choose the next small step when you are ready.

List / project

DONE	TASK / NEXT STEP	WHEN
☐		
☐		
☐		
☐		
☐		
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Still matters / carry forward

A little breathing room

Notes, ideas, lists, or whatever is on your mind.

Topic / date

Anything to bring into my plan?